

Methodist Church Hall, Hollins Lane on Monday 1st September 2025 at 7pm

Present: Cllrs Janet Huddart, Peter Young, Wes Wilson, Neil Wigglesworth, Lesley Dodgson, Andrew Redmayne, Borough Cllr Charlotte Walker, County Cllr Matthew Salter.	Note
In attendance: Mrs H Alcock - Clerk & Responsible Finance Officer.	Note
2032. Apologies for Absence: Cllr S Tresilian, Cllr J Farebrother, PCSO Denise Creighton.	Note
2033. Notification of Interests There were no declarations of interest nor any request for a dispensation for any item on the agenda.	Note
2034. Minutes of the last Meeting The minutes of the Parish Council Meeting held on 14th July 2025 were confirmed and signed as a true record.	Note
2035. Public Participation There was 1 member of the public present. <u>Cricket Club Funding</u> Borough Councillor Walker provided an update on the proposed works at the cricket club, informing the meeting that funding for the project is currently at a standstill. She reassured members that alternative funding opportunities are being actively pursued. <u>Engagement with Parish Councils</u> County Councillor Salter noted that engagement with parish councils is expected to take place in February regarding budget discussions for the upcoming year. <u>Park & Ride Charges Consultation</u> Councillor Salter also advised that the consultation period for the proposed park & ride charges north of Lancaster ended on 28th August. However, he offered to present any views or feedback from the Parish Council if submitted. <u>Methodist Church Contact</u> Councillor Dodgson agreed to send the contact details for the Methodist Church to County Cllr Salter to facilitate discussions about potential future plans for the building. <u>Report of Unwanted Attention in the Area</u> Councillor Redmayne agreed to contact Lancashire Police regarding reports of	Note Note Note Note Cllr Redmayne

incidents involving Asian men allegedly following girls in Longridge and Goosnargh and had been spotted in Forton village recently.	
2036. Planning Application Number: 25/00679/LBC Proposal: Listed Building Consent for a two-storey rear extension and further single storey rear and side extensions to main dwelling including internal re-configuration. Location: Ratcliffe Wharfe, Ratcliffe Wharf Lane, Forton Resolved: Clerk to advise planning the Parish Council do not object to this application	Clerk
2037. New Community Hall Updates No written update received, verbal update provided by a member of the Village Hall Committee as follows:- Meeting has taken place between Architect and M&E consultant, awaiting further updates from M&E report / survey. Next Village Hall Committee Meeting due to take place on 23 rd September 2025 in the Pavilion.	Note
2038. Defibrillator Purchase Councillor Young contacted Peter Bond at Northwest Ambulance Service for recommendations regarding the replacement of the current defibrillator at the Village Hall. Following this, Councillor Young sent an email to all Councillors on 21 st July 2025 requesting approval to purchase a replacement unit. The request was agreed upon, and the Clerk was instructed to proceed with the purchase of a Mediana Hearton A15 defibrillator at a cost of £1,080. This new machine will be placed on the war memorial wall. The Clerk was asked to contact the Parish Champion James Tomlinson about the possibility of any funding towards the purchase and to look into the possibility of taking out an insurance for future maintenance / replacement items. Cllr Dodgson to check expiry date of pads on Hollins Lane defib machine.	Note Clerk Cllr Dodgson
2039. Finance The following payments for July were checked and agreed: - • Easy Website - £58.08 • Ron Smith - £90.31 • SP Maison Garden - £838.00 • Mason Gillibrand - £544.95 • Hollins Lane Methodist Church - £60.00 • Clerks Wages - £324.08 • Clerks expenses - £36.80 The following payments for August were checked and agreed:- • Easy Website - £58.08 • Euro Office - £14.10 • Defib World - £1080.00 • Clerks Wages (inc backpay following recent local government pay negotiations) - £375.28	Note

• Clerks expenses - £26.00 The Clerk requested approval for the following payments: - • Ron Smith – materials used for installation of 2 x new benches positioned at war memorial £37.96 • Colin Cross Printers £57.60 • Frances Landscaping - £2,142.00	
2040. Parish Reports / Issues from Councillors <u>Parish Maintenance</u> Litter picking – 18.85 bags were picked in July, and 9.75 bags were picked in August. A new volunteer litter picker has been supplied with equipment and is helping every fortnight. Cllr Wilson was asked to pass on our thanks. <u>SPID</u> Data sheets for August were handed out to Councillors at the meeting for review.	Cllr Wilson Note
2041. Cllr Huddart updates <u>Bench locations</u> Two new benches have now been sited at the war memorial, the existing bench from the village hall is to be placed on the playing fields, exact location to be discussed at the next committee meeting. Frances Forestry have been asked to cut the grass at the war memorial and Cllr Wigglesworth will continue watering. Concerns were raised over number of weeds in gutters and around village hall, Borough Cllr Walker to discuss with Wyre Council as currently only two maintenance visits per year are carried out. <u>Community banking</u> A new banking hub (Cash Access UK) is now operational in the old council offices on the High Street in Garstang, banker availability includes Barclays, Natwest, Santander, Halifax and Lloyds. <u>Government national emergency alarm test (7.9.25 at 3pm)</u> Reminder that the test will be carried out on Sunday 7th September. <u>Future of meetings at Hollins Lane Methodist Church</u> No further updates provided. <u>Leaflets on special plants – Cllr Dodgson</u> Cllr Dodgson reported having ordered copies of the <i>Wyre Rivers Trust – Guide to Invasive Non-Native Species</i> leaflets, having seen them at the Garstang Show. The Clerk was instructed to add the information to the council's website.	Borough Cllr Walker Note Note Note Note
2042. Clerks updates <u>Notification of disclosable pecuniary and other interests to be completed using new template</u> Copies of the new template to be completed and returned to the Clerk asap. <u>Lancashire Parish and Town Council Conference – 1.11.25 at County Hall</u>	Note Note

Cllrs were asked to note the date in their diaries.	
2043. Any Other Business Cllr Dodgson gave her apologies for next month's meeting.	Note
2044. Date & Time of Next Meeting(s) The date of the next meeting is Monday 6 th October 2025 at 7pm. Items for the agenda and reports, to reach the Clerk before 26 th September 2025.	Note
There being no other business the Chair closed the meeting at 8.10pm	Note

Minutes prepared by: Hilary Alcock (Clerk)

Approved by: Janet Huddart (Chairman)

Date: